



# Contract Lock-in Form

This form is mandatory for every contract with Brook Green Supply. All fields in this form must be filled in with correct billing and customer information to ensure a smooth post-sale process. If any information is needed to be amended after this form has been sent, please contact our support team with the correct changes. Contracts will not be locked in without this form being completed.

### Company Details

Company Name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

### Correspondence Contact

Title & Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

### Billing Contact

Title & Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

### Three gas emergency contacts

(If 24hr manned - one emergency contact needed)

Title & Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Title & Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Title & Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

### Electricity Meters - Site Contacts

Title & Name: \_\_\_\_\_

Title & Name: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

### Exemptions (If yes, please attached)

VAT Exempt Yes  No

CCL Exempt Yes  No

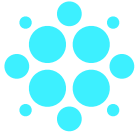
EII Exempt Yes  No

### Connections

New Connection Yes  No

Customer Direct MOP\*: Yes  No

Customer Direct DA/DC\*: Yes  No



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**\*If answered yes above, please give details of provider here:**

**Exemptions Attached**

VAT: Yes  No

CCL: Yes  No

EI: Yes  No

DD Mandate: Yes  No

**TPI Contact Details**

TPI: \_\_\_\_\_

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**TPI Opt-ins**

Copy Invoices: Yes  No

Copy Communications: Yes  No

Debt Notification: Yes  No

Market Updates: Yes  No

**Any additional information:**

**Support**

support@brookgreensupply.com

**Telephone**

020 7870 4940